

Math 1314 ONLINE Orientation

Spring 2013

In this presentation, we'll cover:

1. Overview of online math classes at UH
2. Course components and requirements
3. Needed technology for the course
4. Websites for the course and Access Codes
5. Class sessions and attendance
6. Turning in homework/alternate assignments
7. Alternate assignments
8. Extra credit
9. Tests

1. Overview of online math classes at UH

In this online math classes, we cover the same material as the face to face classes.

You will have the same amount of work to do that students in face to face classes will have.

Your deadlines and due dates will be different than in face to face sections.

You will have fewer tests than students in face to face classes will have.

There are no Letter Grade Calculators and no final exam exemptions in online classes.

There is no quiz amnesty in any math class at UH.

2. Course components and requirements

- ❖ Prerequisite test: 8% of the final grade.
- ☐ This test will cover topics you should be familiar with as you enter this class.
- ☐ You will take the test online. Access the test at casa.uh.edu on the Online Assignments tab. Take the practice test before you take the test so that you have some practice working problems like the ones that are on the test.
- ☐ You will have 50 minutes to complete the test.
- ☐ You will have two attempts at this test to allow for any technical problems that you might encounter.
- ☐ This test will open on Jan 14 and will close on Jan 27 at 11:59 p.m. There are no make up tests for any reason.

- ❖ Two midterm tests; each is 18% of the final grade.
- ❑ You need to register at the CASA Testing Center prior to the first test. If you have registered before, you don't need to do it again.
- ❑ Tests are given by appointment. You'll make reservations online at casa.uh.edu on the Proctored Exams tab starting two weeks before the test opens. See the Course Calendar for the test dates.
- ❑ Tests are part multiple choice and part free response.
- ❑ Tests are given at CASA Testing Center, 221A Garrison.
- ❑ Tests are timed. You will have 75 minutes to complete all questions on each midterm test.
- ❑ There are no make up tests. If you miss your appointment for one test, I'll use your score on the final exam to replace the missed test. If you miss a second test, your score on the second missed test will be a zero.
- ❑ If you live more than 100 miles from the UH campus, you can arrange to take your tests remotely. Email me for information.

- ❖ Comprehensive final exam: 20% of the final grade.
- Final is given at CASA Testing by appointment.
- Final is comprehensive.
- Time allowed is 1 hour, 50 minutes.
- All students must take the final; there is no final exam exemption in online math courses.
- Testing procedures will be the same as for the two midterm exams.

- ❖ Weekly online quizzes: 15% of the final grade
- ❑ One quiz per week (12 total for the semester)
- ❑ You can take each quiz up to 20 times. Only your best score will show up in your online grade list.
- ❑ Each version of a quiz is different.
- ❑ You can print out a quiz attempt and get help with it at CASA Tutoring or during my online office hours.
- ❑ Quizzes open on Mondays and close on Sundays. You will have 2 full weeks to complete each quiz.
- ❑ There will be NO QUIZ AMNESTY (i.e., no second chances at quizzes). Once a quiz closes, it's gone for good.

❖ Homework: 10% of the final grade

- ❑ You will have multiple choice homework (EMCF) each week.
- ❑ You may have short answer written homework some weeks.
- ❑ MC homework answers will be entered online.
- ❑ Short answer problems will be uploaded to the casa.uh.edu website on the Assignments tab.
- ❑ Late work is not accepted for either MC or SA homework.
- ❑ Homework problems and multiple choice responses will be posted on the course homepage.

❖ Poppers: 10% of the final grade

- ❑ “Poppers” refer to in-class multiple choice questions that will “pop-up” during class. You will have a short period of time to answer the question and record your answer in an electronic multiple choice form (EMCF) on the EMCF tab at casa.uh.edu.
- ❑ Students who do not attend class can submit the “alternate assignment” to replace the popper score each week.

❖ Discussion Board: 1% of the final grade

- ❑ The discussion board is online at casa.uh.edu.
- ❑ You are expected to post one course content post (either a question or the answer to someone else's question) at least once a week. A "course content question" has to do with business calculus, not course procedures or due dates. You may use the discussion board for help with these items, but questions and answers not relating to course content will not count towards either the required posting or the extra credit posting.
- ❑ Keep the board organized. If there is already a thread on your problem number, add to it rather than starting a new thread.
- ❑ Students who post 15 times in the last week of the semester will get credit for only 1 post. You must do this week by week to get credit for the DB.

- ❑ The DB is supposed to be a safe place where students can ask questions without any fears. Make sure your posts are respectful.
- ❑ There is no “back” button or “unpost” button on the discussion board. Once you hit post, your post is there for the balance of the semester. You can “Preview” your post before you submit it.
- ❑ Do not post phone numbers or addresses on the discussion board. This is for your privacy and safety.
- ❑ The discussion board is a great place to make arrangements to meet up with classmates to study for the course.
- ❑ The discussion board is not a place to advertise anything. Students who violate this policy will lose DB privileges and the 1% of their grade.

3. Needed technology for the course

This class is a technology based version of Calculus for Business and the Life Sciences.

You will need to download a free dynamic mathematics software to your computer. The program is called GeoGebra (GGB) and you can find the download link at www.geogebra.org.

The Webstart option will load the program onto your computer and put an icon on your desktop.

You can use the Appstart option when you do not want to load the program onto the computer you are using (i.e., if you are using a UH computer or a friend's computer).

We will start using this program very early in the semester, so the sooner you get this onto your computer, the better for you.

You will have access to GGB during the tests that are administered at CASA Testing.

You will occasionally need a hand held scientific calculator. An electronic version is available on casa.uh.edu, but you may find a hand held calculator easier to use. Note, you can do everything using GeoGebra, and for that reason, hand held calculators are not allowed during tests.

You will also need to be able to convert a document to .pdf format. You can do this using software or a smartphone app.

If you use a smartphone app, make sure the finished product is very easily legible. If we can't read it, we can't grade it.

4. Websites needed for the course and Access Codes

☐ CourseWare

www.casa.uh.edu

Site will be unavailable every Sunday from 7 am – 11 am due to scheduled maintenance.

LOGIN PAGE



'Click Here To Register' will lead to a pop up window.
New Users: [Click Here To Register](#)

Login ID:
Password:

Login ID Reminder: [Click Here](#)
Reset Password: [Click Here](#)
Email Tech Support: [Click here](#)
Browser Test: [Click Here](#)

[Math Placement Tests Information]

If you do not already have an account with CASA, click on “New Users: Click Here To Register.”

School Information

School: **University of Houston**

Personal Information

Please enter your First Name (without Middle Name) and Last Name as they appear in University's official records.

First Name:

Last Name:

PeopleSoft ID:

Faculty/Advisor/Student: **STUDENT**

SUBMIT



Fill in your information and press submit.

'Click Here To Register' will lead to a pop up window.

New Users: Click Here To Register

Login ID:

Password:

-  Login ID Reminder: [Click Here](#)
-  Reset Password: [Click Here](#)
-  Email Tech Support: [Click here](#)
- Browser Test: [Click Here](#)

Once you have an account, type in your user name and password; then click “Login.” If you need Tech Support of any kind, use the links on this menu.

Courses Page

Choose Course from Course Listing.

Course Listing

MATH 1314 (01314)

MATH 1314 (13183) 

MATH 1314 (13184)

MATH 1314 (13185)

MATH 1314 (13186)

MATH 1314 (13187)

MATH 1314 (30696)

Select your class from the list. You may only have one class listed.

Home Page

Discussion Board

MATH1314 TEXTBOOK

Welcome to Math 1314 - ONLINE

[Geogebra](#)

[Calculator](#)

iPad Users: Having difficulty viewing the text? (*Workaround*):

1. Download "Opera" mini web browser on iPad at: <http://goo.gl/60ZIN>. You can also search 'Opera' in App Store.
2. Sign in to a course at www.casa.uh.edu using "Opera" and click on a textbook link.
3. Click on a lesson link. The PDF will be opened in Safari with adirect link. You can now scroll through the PDF content in Safari.

Finger Scan and Picture Registration:

A ONE TIME finger scan and picture registration with CASA is required. If you have not done so in the past, everyone who is taking exam in CASA

This is what you'll see when you log in. You'll submit homework, quizzes, poppers and alternate assignments, schedule tests and view grades using the tabs in the red and gray bar. You can also access the Discussion Board and the online textbook on this page. There are links to GeoGebra and to a scientific calculator on this page.

Online Assignments

Title	Duration	Availability	SELECT TEST
Online Prerequisite Practice Test	120 minutes	From: Jan 14 2013 To: Jan 27 2013	CLICK HERE
Online Prerequisite Test	50 minutes	From: Jan 14 2013 To: Jan 27 2013	CLICK HERE
Online Quiz 1	90 minutes	From: Jan 28 2013 To: Feb 10 2013	CLICK HERE

You'll be able to access **quizzes**, **practice tests** and the **prerequisite test** on the "Online Assignments" tab. Time limits (Duration) and open and close dates are listed on this page. A closing date of January 27 means that the quiz closes at 11:59 p.m. on that date. If other dates are ever posted somewhere, the ones that control are the dates listed on casa.uh.edu.

Grades

ID: PS36730 Section: 13183

Name	Score	View	Comment	Category
Online Prerequisite Practice Test				
Online Prerequisite Test				
Online Quiz 1				
Alternate 1				

You'll be able to view your grades on the "Grades" tab throughout the semester. You will be able to view some of your graded work. Click on a magnifying glass in the View column to see it.

For quizzes and practice tests, your best score is the one that will be listed on "Grades," even if it is not the most recent.

Assignments

Please Use Adobe Reader 8.1 Or Later To Open Assignment Files [Get Adobe Reader](#) 

Assignment	Due Date	Status	Submitted Assignment	Assignment Upload	Graded Assignment
Alternate 1	1/19/2013 11:59:59 PM	Not Submitted		Upload	

You'll upload any Written (Short Answer) Homework and Alternate Assignments on the "Assignments" tab. We'll return to this tab in a few minutes.

This tab contains a link to the assignment, the due date and the student's status. This student has NOT submitted Alternate 1. You'll be able to view your submitted assignment (e.g., to make sure it's legible) and your graded assignment on this page.

EMCF (Electronic Multiple Choice Form)**Select An EMCF**

EMCF Name	No Of Questions	No Of Choices	Start Date Time	End Date Time	Select
Homework 1	10	5	1/8/2013 7:45:00 AM	1/24/2013 11:59:00 PM	Select
Popper 1	10	5	1/14/2013 6:00:00 PM	1/16/2013 8:00:00 PM	Select

This shows the EMCFs for the early days of the semester. This semester, Popper 1 will be the EMCF for both days of the first week of the semester. Numbering will be similar in subsequent weeks. Homeworks will be numbered sequentially. Homework numbers correspond to Lesson Numbers. You may have more than one homework EMCF due per week. Click on “Select” to access an EMCF.

EMCF (Electronic Multiple Choice Form)**Popper 1**

NOTE: The questions will be provided by the instructor.

The EMCF you selected is not available at current time. Please check EMCF date and time.

If the EMCF is not available, this is what you'll see. Popper 1 is not currently available for students to enter answers.

EMCF (Electronic Multiple Choice Form)

Homework 1

NOTE: The questions will be provided by the instructor.

- 1) A B C D E
- 2) A B C D E
- 3) A B C D E
- 4) A B C D E
- 5) A B C D E
- 6) A B C D E
- 7) A B C D E
- 8) A B C D E
- 9) A B C D E
- 10) A B C D E

This is what an EMCF form looks like. The questions are provided elsewhere. This is just an answer sheet. You will click on the answer you wish to select using your mouse. You should get an “Answer Successfully Saved” prompt after you select your answer. Once you have entered all of your answers, you can just exit the EMCF. There is no submit button.

Students occasionally report that “CASA didn’t save” their answers. Unfortunately, there is no way for me to verify this. I never see your EMCFs. If this happens to you during in-class poppers, you can always submit the alternate assignment. I will take the higher score, if you submit both.

You must purchase an **Access Code** to be able to use the CourseWare website throughout the semester. You can purchase the Access Code at The Bookstore. Once you have it, you can log on to casa.uh.edu and enter your Access Code. This will unlock the website for the entire semester. You will need a separate Access Code for each course, so if you are taking two (or more) math classes, you will need one code for each. The cost is around \$50 per course.

The Access Code is in lieu of a required text book for the course, which would cost far more than the Access Code does.

There will be a brief grace period at the beginning of the semester, so that you can get started with the course. On Monday, January 28, however, any student who has not entered an Access Code at casa.uh.edu will be locked out from the website until a code is purchased and entered. Any such student will be unable to access the textbook, discussion board and calculator, and will be unable to submit homework, poppers, quizzes and alternate assignments, and will be unable to schedule tests. In essence, any student who has not entered an Access Code will be locked out from participating in the course. Any assignments missed due to late purchase/entry of an Access Code CANNOT be made up.

□ Course homepage

online.math.uh.edu/courses (click on 1314)

University of Houston

Online Math Classes - Spring 2013

MATH 1310

MATH 1313

MATH 1314

MATH 1330

MATH 1431

MATH 1432

MATH 2433

MATH 3321

MATH 3339

UNIVERSITY OF HOUSTON

DEPARTMENT OF

MATHEMATICS

CASA/CourseWare

DISTANCE EDUCATION

ADOBE ACROBAT

MOZILLA FIREFOX

PDFCreator

Online Math Classes

This is the homepage for the University of Houston's online math classes.

From these pages you will be able to:

Download the syllabus for your class.

Attend live online classes.

Read the textbook and any additional class materials.

Access [CourseWare](#).

Through CourseWare you can:

Look at your grades.

Take online quizzes.

View additional class materials.

Schedule exams

To get started choose your class from the menu on the left.

This is the online courses main page. Links to class materials for each online class can be found on this page. Click on Math 1314.

University of Houston

Online Math Classes - Spring 2013

Math 1314 Home
Announcements

Orientation Powerpoint

CASA/CourseWare

~~Participant's Guide to Win~~

~~Classroom~~

Homework Help

Last Week's Answers

Course Calendar

Homework and Sessions

Week 1

How to

Make a PDF

More info on making a PDF

Useful Links

University of Houston

Department of Mathematics

Distance Education

Software

Adobe Acrobat Reader

Mozilla Firefox Web Browser

PDFCreator

MATH 1314, Section 13183

Calculus for Business and the Life Sciences

Download the Syllabus (PDF File)

Contact: **Marjorie Marks**

Email: **mmarksc AT math DOT uh DOT edu**

This is the homepage for your online class. During the semester you should check both CourseWare and this page at least once a day.

On these pages you will find:

Review problems

Your course syllabus

Notes from the online sessions

What can you do through CourseWare?

Take online quizzes

Access the discussion board

Schedule exams

Look at your grades

Enter homework answers

Take online poppers

This is the course home page. Note the link to the syllabus and the links to Homework Help, Last Week's Answers and the Course Calendar in the upper left corner. Note also the link to Week 1 materials in the left column.

University of Houston

Online Math Classes - Spring 2013

Math 1314 Home
Announcements
Orientation Powerpoint
CASA/CourseWare
Participant's Guide to Wimba
Classroom
Homework Help
Last Week's Answers
Course Calendar

Homework and Sessions

Week 1

How to

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More info on making a PDF

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Software

Adobe Acrobat Reader
Mozilla Firefox Web Browser
PDFCreator

Math 1314, Section 13183, Week 1

Notes to print before the session

[Week 1 Notes](#)

Class Session MW

[Monday, January 14, 2013, 6:15 pm to 7:45 pm](#)

[Notes from the session](#)

[Blackboard Collaborate video](#)

[Wednesday, January 16, 2013, 6:15 pm to 7:45 pm](#)

[Notes from the session](#)

[Blackboard Collaborate video](#)

Online Office Hours

Wednesday, January 16, 2013, 11:30 am to 12:30 pm in the online classroom.

Week 1 Videos

[Click here for Week 1 videos](#)

Homework Assignments

Homework 1

Due: Thursday, January 24, 2013 11:59 p.m.

[Download Homework 1](#)

Alternate Assignment

To be submitted by all students who miss one or both class sessions. Students who attend the class sessions MAY submit the alternate assignment to try for a higher score. Note: Alternate assignment questions will be posted after the Wednesday session has ended.

Due: Saturday, January 19, 2013, 11:59 p.m.

[Alternate Assignment 1 questions](#)

[Alternate Assignment 1 answer sheet](#)

How to get to class.

1. Click on this [link](#) to the online classroom
2. Log in to the online classroom using the format `firstname_lastname`. You do not need a password to enter the online classroom.

How to submit multiple choice homework

1. Print out the homework from this site.
2. Work the problems on scratch paper. Keep your paper with your other course materials
3. Log on to [casa.uh.edu](#). Click on the "EMCF" tab. Select the EMCF that corresponds to the homework you wish to complete. A window with a multiple choice form will open on your screen..
4. Click on the answer choice for each problem. After you enter an answer, you should get a prompt indicating that your answer was saved.
5. You can change your answers at any time up to the closing time for the EMCF.
6. Take a screen shot of your answers once they are entered in the EMCF. Make sure the screen shot includes your name and PSID.
7. Make sure you submit your answers by the due date and time. Late work will not be accepted.

How to submit short answer homework and projects

This is the Week 1 page. Note links to notes, videos and homework and alternate assignment. Class times and due dates/times are also listed here.

We will use Blackboard Collaborate for the live-online sessions. See the link in the right hand column of the Week 1 page (and each weekly page thereafter) for access to the online classroom.

How to get to class.

1. Click on this [link](#) to the online classroom
2. Log in to the online classroom using the format `firstname_lastname`. You do not need a password to enter the online classroom.

(Note – this is the only aspect of Blackboard that we use in this class; all other Blackboard-like functions are handled through casa.uh.edu.)

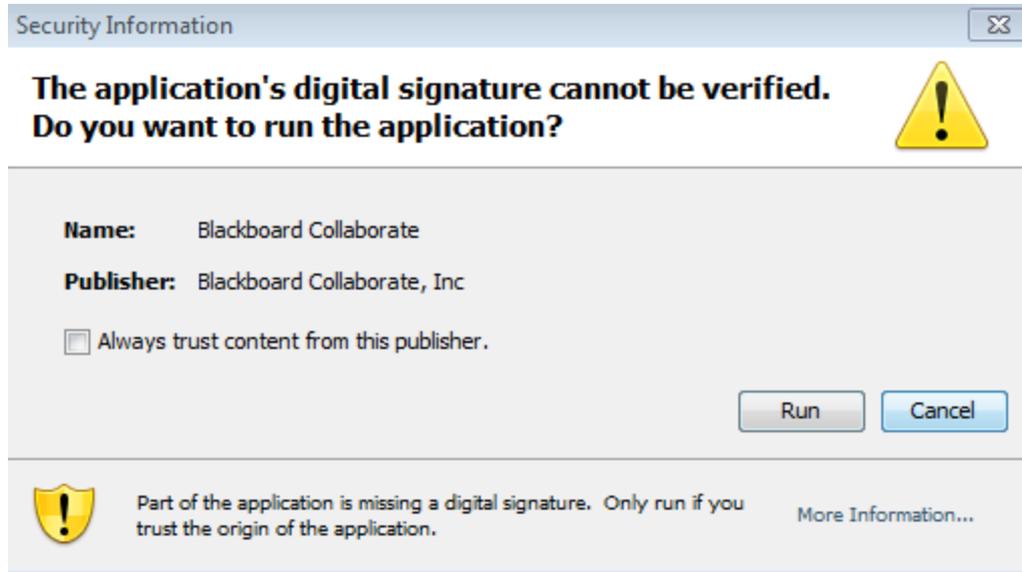
Session Login

Please enter your Name for the session.
(Note: The Name may not exceed 64 characters)

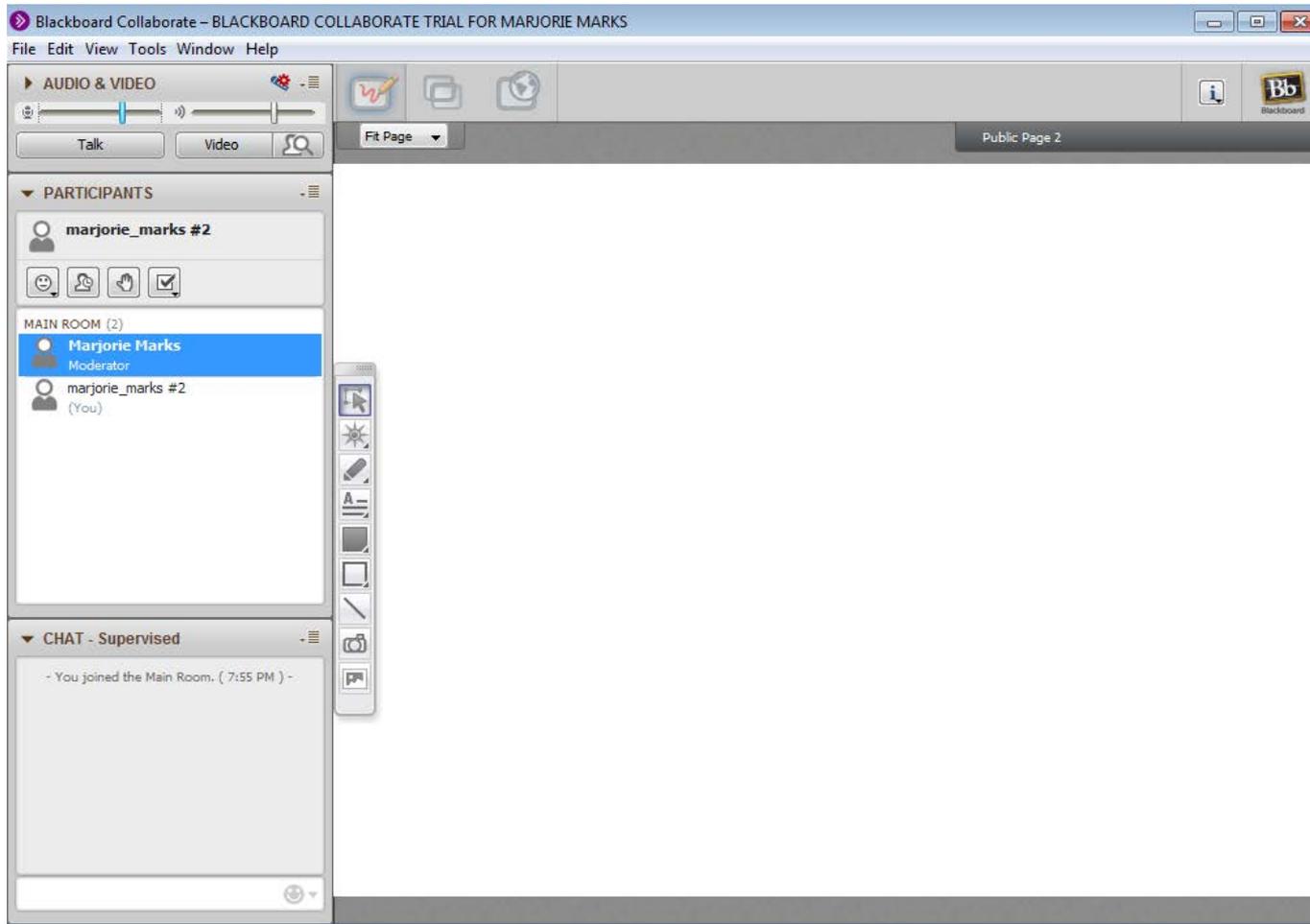
Name:

Log In >>

This is the log in page in Blackboard Collaborate. Sign in using this format: `firstname_lastname`. Then click on Log In >>.



You may or may not get this window. Click on Run.



This is the online classroom in Blackboard Collaborate. The large space on the right is where you'll see my screen. The windows on the left will list the participants and will show the class chat.

5. Class sessions and attendance

Two options for class attendance:

- Attend Class Mondays and Wednesdays in the online classroom from 6:15 pm – 7:45 pm
(3 hours per week); complete in-class poppers
- Do not attend class; watch the videos; complete the alternate assignment to replace in-class poppers

You do not have to choose the same option each week. If you miss one class session, you will need to do the entire alternate assignment to replace the in-class poppers. I have no way of using “half and half.”

Class sessions will be very similar to face to face class sessions, except you will be at your computer and I will be at mine. We will meet in an online classroom. I will share my screen with the class, and you will be able to see what I am writing and hear what I am saying. If you have questions, you can type them in the chat line in Blackboard Collaborate.

I try to end class on time each week. Class occasionally runs over if there are a lot of questions or if poppers take a long time to complete. There are usually more questions from students in an online class.

I will hold online office hours on Wednesdays from 11:30 a.m. – 12:30 p.m. in the online classroom. You can ask questions about prior notes, quiz questions or homework questions, as you might during face to face office hours. I will also have f2f office hours in CASA Tutoring on MTWTh from 1 p.m. – 2 p.m. starting Jan 21.

6. Turning in homework and alternate assignments

You'll have EMCF homework (multiple choice) each week and you may have short answer homework (sometimes abbreviated as SA) during some weeks. Alternate assignments are available each week and will be submitted using the same procedure for short answer homework.

❖ EMCF Homework

- Open/print out the multiple choice homework assignment from the weekly page on the course home page.
- Locate the problems in the online text. Problem 1.4.28 refers to chapter 1, section 4, problem 28, so find the exercises for that section and scroll down to problem 28.
- Work the problems and select your answers from the document that you printed out/viewed from the course home page.

- ❑ Log in to casa.uh.edu. Click on EMCF.
- ❑ Open the appropriate EMCF.
- ❑ Enter your answers by clicking on the appropriate answer. You should get a prompt that your answer was saved. Once you have entered all of your answers, you can just exit out of the EMCF. There is no “submit” button for the EMCF.
- ❑ After you have entered your answers, you can view them and even change them until the due date/time.
- ❑ Take a screen shot of your answers once you have entered them into the EMCF. Make sure your screen shot includes your name and PSID. Save your screenshots in a folder on your computer.

❖ Written Homework/Alternate Assignments

- Open/print out the assignment from the weekly page on the course home page.
- For homework assignments, locate the problems in the online text and work them on scratch paper. For alternate assignments, work the problems that are given on the posted assignment.
- Transfer your work to the appropriate answer sheet.
- Save the answer sheet as a .pdf document. There are many ways to do this – Google “how to make a pdf file” for some ideas.

- Log on to casa.uh.edu. Click on “Assignments.”
- Select the appropriate assignment.

Assignments

Please Use Adobe Reader 8.1 Or Later To Open Assignment Files [Get Adobe Reader](#)



Assignment	Due Date	Status	Submitted Assignment	Assignment Upload	Graded Assignment
Alternate 1	1/19/2013 11:59:59 PM	Not Submitted		Upload	

Select the assignment you wish to upload. In this case, there's only one listed, Alternate Assignment 1. Just click on Upload.

Courses Profile

MATH 1314 [SEC::13183] Proctored Exams Online Assignments Grades **Assignments** EMCF

File

1 **SELECT** **REMOVE**

UPLOAD **ADD**

Assignment Files Upload
Alternate 1

<< Previous

Cancel

This is where you will upload your file(s) from your computer to casa.uh.edu. Click on “Select” and then navigate through your computer’s file system to the answer sheet you wish to upload. Once you find it in your file system, click on “open” and the file name will appear in the blank. Some methods for pdf-ing your file will give you a different file name for each page. If that’s the case, select the first page for the blank numbered 1., then click on “Add” and repeat the process for subsequent pages. Alternate 1 is just one page, so I’ll proceed with a one page document.

Courses Profile

MATH 1314 [SEC::13183] Proctored Exams Online Assignments Grades **Assignments** EMCF

File

1.

Please specify a file to upload

Assignment Files Upload
Alternate 1

<< Previous

Cancel

Once you have the right file(s) listed, click on “Upload.”

Assignment submission confirmation

You are about to submit the following assignment:

- **Assignment to submit**

Alternate 1

- **Uploaded File(s)**

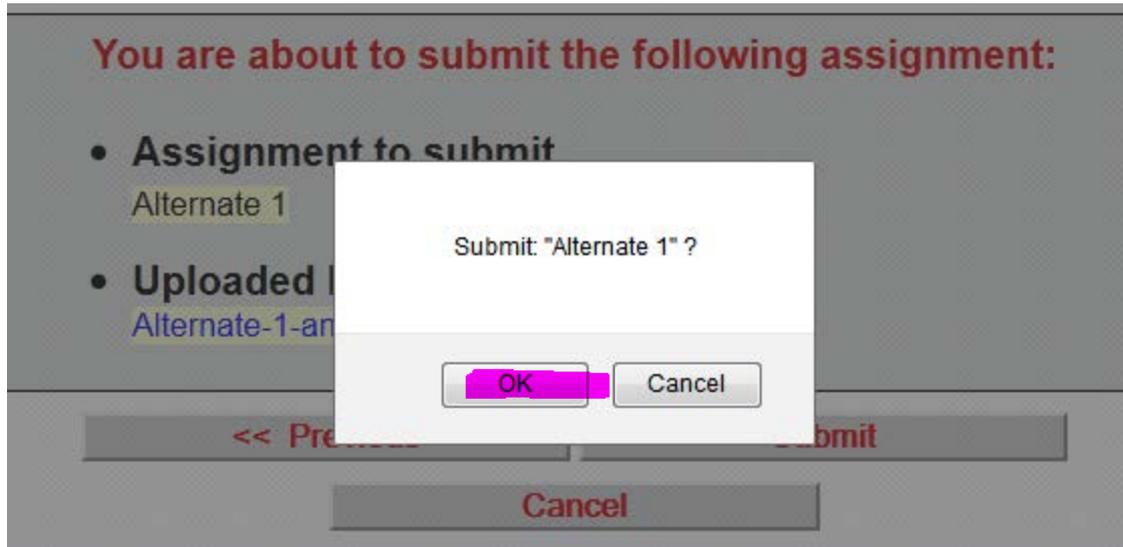
[Alternate-1-answer-sheet.pdf \(28k\)](#)

<< Previous

Submit

Cancel

This is what you'll see after you upload your file(s). Confirm that it's the right answer sheet(s) and that you are uploading to the correct assignment and then press "Submit."



This is a verification screen. Do you have the right assignment selected on casa.uh.edu and the right file selected on your computer? If so, click on "OK".

Assignment Files Upload Result

Assignment Submitted Successfully

[Assignment Home](#)

This page tells you the upload was successful.

Now you can view your upload. Click on “Assignment Home”.

Assignments

Please Use Adobe Reader 8.1 Or Later To Open Assignment Files [Get Adobe Reader](#)



Assignment	Due Date	Status	Submitted Assignment	Assignment Upload	Graded Assignment
Alternate 1	1/19/2013 11:59:59 PM	Submitted	View	Upload New	

Now the status shows that the assignment has been submitted, and you have options to View and Upload New.

If you want to see your submission, click on View. Please make sure that your upload is right-side up and is legible. If not, correct the problem and re-upload.

If you want or need to re-upload an assignment, click on Upload New. Note that if you upload a new assignment, you must upload the *whole assignment*. If you made a change on just one page of your work, you need to re-upload the entire assignment!!

Once the assignment is graded, you will be able to view your paper through a link in the “Graded Assignment” column.

7. Alternate Assignments

If you are unable to attend one or both class sessions during the week, you must submit the alternate assignment to replace the missed poppers. Note – this assignment does not replace the assigned homework or quizzes. ***It replaces only the poppers.*** If you miss only one of the two class sessions, you will need to submit the complete alternate assignment, as I have no way to use half of each of the two assignments.

The alternate assignment can be found on the course homepage for each week of the semester. There will also be a link to the answer sheet for the assignment. Fill out the personal information on the alternate answer sheet, and

write in your answers or other requested information for each alternate assignment problem. *I assume you have watched the weekly videos before attempting the alternate assignment!!*

Save your work and turn it into a .pdf file.

Submit your Alternate Assignment using the same steps that were shown for submitting Written (SA) Homework.

There will be the same number of popper points available through in-class poppers and through the alternates.

8. Extra Credit

- ❖ Extra Credit comes from four sources.
- ❑ Practice tests. 5% of your best score on each practice test will be added to your score (given as a percent) on each test.
- ❑ Written reviews for midterm exams 1 and 2 and the comprehensive final exam. 5% of your score on the written review will be added to your score (given as a percent) on each test.
- ❑ Discussion Board. You can earn 1% added to your *semester average* if you are a frequent poster on the discussion board. You must have 45 or more content posts (3+ per week) to qualify for this point.

- ❑ Course Evaluation. You will earn 1% added to your *semester average* if you complete a course evaluation at casa.uh.edu during the last week of the semester.

There may be some additional extra credit opportunities provided during the semester. These will be announced during class.

9. Tests

Prerequisite test, two midterms and one comprehensive final exam.

- Prerequisite test will be given online. Access the test after the semester starts at casa.uh.edu on the Online Assignments tab.
- Final is required of all students. There is no final exam exemption in Math 13xx online math classes.
- You will take the two midterm exams and the comprehensive final exam by appointment at the CASA Testing Center. See the Course Calendar for the dates. You must register with CASA before taking the first test. See the CASA log in page for information.
- There are no make up exams. If you miss one of the midterms, I'll use the final exam score to replace that grade. If you miss more than one test, you'll have a zero on the second (and/or third) missed test.

- If you live more than 100 miles from the UH campus, you can make arrangements to take the exams at a remote location. You must get started on making these arrangements very soon. There is usually a small cost associated with the remote testing, set by the testing location. Email me if this applies to you.
- Under no circumstances will any student take any test (other than the prerequisite test) online.
- The midterm exams and the final exam have two parts, multiple choice and free response. Multiple choice scores are available almost immediately. Free response scores will be posted about 10 days after the test period ends.

Remember –

- ❖ No quiz amnesty
- ❖ No final exam exemption
- ❖ No letter grade calculator

You can contact me with questions at

mmarksc@math.uh.edu

or on the discussion board, starting on the first class day.

I'm looking forward to a great semester!