#### 1. The online classroom.

To turn off the chime when people enter the room, go to Edit->Preferences->General->Audible Notifications and un-enable "participant joined" and "participant left."

You can't chat until I enable it.

I can see all private chats.

Please do not turn on video of yourself.

You cannot talk to the class. If you need to ask a question, type it in the chat.

Play with the emoticons, if you'd like.

Please don't type in all caps. It's too hard to read.

Please keep comments in the chat focused to what we are doing in class.

Please don't interrupt. I will ask for questions; please post questions then. Correcting a math error does not constitute interrupting. If you have questions about due dates or policies, ask them before or after class.

Use your name when you log in. First name, Last name. No Lady Gaga or Justin Bieber, please.

If you lose audio or video, log out and log back in. If that doesn't help, you may have to watch the video of the session and do the alternate.

# 2. Poppers

The EMCF should open at 6 p.m. on Mondays. You can only input answers when I enable the popper question in CASA. If you are not paying attention or are away from your computer, you miss the opportunity to answer the question.

This week only, I'll post the poppers on the website and you have until Saturday at midnight to enter answers. I'll enable the questions after class.

## 3. Access Code

You must purchase one. @\$50. If you need to buy it online and have it mailed, do it immediately. You have 2 weeks of free access to CourseWare. After that, no access code = no ability to do anything on casa.uh.edu. No homeworks, quizzes, practice exams, schedule exams, poppers, view the book, etc.

If you had one for a course last semester, you have to buy another one. It's one per course.

## 4. Prerequisite Test

We'll go over prerequisites this week - things you should already know. Hopefully it will refresh everything for you. Take the practice prerequisite test on casa.uh.edu. Once you have a good idea of what's expected, take the test itself. Two tries. I'll take the better score.

Two tries means you get to open the test twice. If you accidentally open it before you mean to take it, that is one of your tries. If you get kicked off the internet while you are taking it, that is one of your tries. If you open it to take a look at it and then get kicked off the internet when you open it for a second time, well, you'll get a bad grade.

#### Course calendar.

Print it. Use it. Know your due dates. Homeworks on Thursdays. Alternates on Saturdays. Quizzes on Sundays.

- 6. No Letter Grade Calculator. No final exam exemption. No "second chance" quiz period.
- 7. Online office hours will be on Thursdays from 11:30 a.m. 12:30 p.m., not Wednesdays. Face to face office hours are in CASA Tutoring MTWTh from 1 2 p.m.
- 8. I don't open emails that don't have a subject line. I just delete them. Please give a meaningful subject line, such as "Math 1314 Online Homework Question."
- 9. If you miss the deadline for inputting homework answers, DO NOT email them to me. I just delete those.
- 10. All of the policies for this course are in the Syllabus, Course Policies and Orientation PowerPoint/Video. Watch/read all of these.

- 1) Access code UH Bookstore
- 2) Preveg practice test (20 attempts)
  - 3 Prereg test (2 attempts)
  - (4) HW 1
  - 5 Download GeoGebra to your computer

geogebra.org

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  - @ appstar+